

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, May 23, 2016, beginning at 6:30 PM in the Library of the Elementary Center located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

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|------------------------|-----------------------|
| Mrs. Jodi McKay | Mr. Christopher Lauff |
| Mrs. Melinda Errett | Mrs. Jeanine Miles |
| Mr. Louis R. Ursitz | Mrs. JoAnne Wagner |
| Ms. Loretta B. Kendall | Mrs. Cynthia Gaskill |
| Mrs. Tina Cottrill | |

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent
Mrs. Jessica L. Drylie, Business Manager
Mrs. Lori A. Cowden, Secretary to the Superintendent/Board Secretary
Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

RB Hursh – FCEA
Lon Libert – Mt. Pleasant Twp.
Patty Briggs – FCEA
Terri Eiler – FCEA
Jessica Ryan – FCEA
Juliann Sepesy – Robinson Twp.
Keara Welsh – FCEA
Jane Worthington – Robinson Twp.
Tiffany Biagini – FCEA
Nicole Irvine – FCEA
Andrea Garry – FCEA
Jodi Kirby - FCEA

- I. Executive Session (6:30 PM)
- II. Call to Order, Pledge of Allegiance, and Roll Call
By Whom: Tina Cottrill Time: 7:58

III. Approval of Agenda - Regular Meeting of May 23, 2016

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Regular Meeting Agenda of May 23, 2016. Motion passed unanimously.

IV. Recognition of Faculty and Students

Mrs. Welsh gave an introduction to the students that were being honored. Dr. Jacoby presented certificates and gift cards to the students.

V. Remarks by Visitors (As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Alyson Taborski – Home-Economics student – read a letter in support of keeping the home-economics class/preschool.

VI. Action on the approval of Minutes - April 25, 2016

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Regular Meeting minutes of April 25, 2016. Motion passed unanimously.

VII. Secretary's Correspondence

There was no Secretary's Correspondence.

VIII. Treasurer's Actions

A. Action on the approval of Bills for Payment

1st: Mrs. Errett

2nd: Mrs. McKay

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board approve the Bills for Payment. Motion passed unanimously.

B. Action on the approval of the Treasurer's Report Account Summaries

1st: Mr. Lauff

2nd: Mrs. Wagner

Motion: 9-0

Mr. Lauff made a motion, which was seconded by Mrs. Wagner that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously.

C. Action on the approval of the Budget Control Reports

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Budget Control Reports. Motion passed unanimously.

IX. Reports

A. Board Reports

Mrs. Wagner made a comment that she feels that all District employees should be evaluated at least annually.

B. Solicitor's Report

There was no Solicitor's Report given.

C. Superintendent's Report

Dr. Jacoby gave her report as well as the report for the High School, Elementary Center and Athletic Department. Those reports have been included and attached to these official minutes.

X. Old Business

XI. Personnel and Curriculum

A. Action on the approval of the employment of 2016 Summer District Cleaners from the Order of Merit List

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 8-0-1

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of 2016 Summer District Cleaners from the Order of Merit List. Motion passed 8-0-1; with Mrs. McKay abstaining.

B. Action on the approval of the retirement of Jerilynn Hainaut, High School English Teacher at the end of the 2015-2016 School Year

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the retirement of Jerilynn Hainaut, High School English teacher at the end of the 2015-2016 School Year. Motion passed unanimously.

C. Action on the approval of summer work hours for educational purposes from June 6 to August 22, 2016:

Sr. High Guidance: 110

Jr High Guidance: 110
Elem Guidance: 110
Library: 180

1st: Mrs. Errett

2nd: Mrs. McKay

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board approve the summer work hours for education purposed from June 6 to August 22, 2016 as follows: Sr. High Guidance: 110, Jr. High Guidance: 110, Elem. Guidance: 110, Library: 180. Motion passed unanimously.

D. Discussion on Tech Lit, Computer Programming, and Innovation courses/curriculum K-12

Mrs. Cottrill asked that this item be moved to the June 27, 2016 meeting.

XII. Buildings and Grounds

A. Discussion on the approval of employing an indoor air quality testing in each District Building

Discussion was held on the indoor air quality testing. Dr. Jacoby asked for guidance on what kinds of testing the Board would like done.

B. Action on the approval of bidding the Elementary and High School Refrigeration Upgrade of Coolers/Freezers (estimated cost of \$50,000 - Capital Projects Fund)

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the bidding out of the Elementary and High School Refrigeration upgrade of coolers/freezers (estimated cost of \$50,000 – Capital Projects Fund). Motion passed unanimously.

C. Action on the approval to purchase a zero turn riding lawn mower to replace the oldest mower, not to exceed \$12,900

1st: Mrs. Miles

2nd: Mrs. Errett

Motion: 9-0

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve the purchase of a zero turn riding lawn mower to replace the oldest mower, not to exceed \$12,900. Motion passed unanimously.

D. Action on the approval of a cement foundation for the updated greenhouse (purchased through EIO grant funding) not to exceed \$8,000

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles to table the

approval of a cement foundation for the updated greenhouse (purchased through EIO grant funding) not to exceed \$8,000 until Dr. Jacoby can gather more information. Motion passed unanimously.

Dr. Jacoby was able to get information that was sufficient to the Board for voting purposes.

Mrs. Errett and Mrs. Miles rescinded their motion to table.

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve a cement foundation for the updated greenhouse (purchased through EIO grant funding) not to exceed \$8,000. Motion passed 8-1 with Mr. Lauff voting No.

XIII. Transportation

XIV. Finance

A. Action on the approval of breakfast/lunch prices for the 2016 - 2017 School Year:

Elementary Breakfast \$1.55 (\$0.10 increase); Lunch \$2.65 (\$0.20 increase)
High School Breakfast \$1.60 (\$0.10 increase); Lunch \$2.75 (\$0.20 increase)
Adult Lunch \$4.00 (\$0.45 increase)
Milk \$0.75 (\$0.10 increase)

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the breakfast/lunch prices for the 2016-2017 School Year:

Elementary Breakfast \$1.55 (\$0.10 increase); Lunch \$2.65 (\$0.20 increase)
High School Breakfast \$1.60 (\$0.10 increase); Lunch \$2.75 (\$0.20 increase)
Adult Lunch \$4.00 (\$0.45 increase)
Milk \$0.75 (\$0.10 increase)

Motion passed unanimously.

B. Action on the approval of the Proposed Final Budget for the 2016 - 2017 School Year with expenditures of \$17,543,936 and a millage rate of 130.50

1st: Mrs. Wagner

2nd: Mrs. Errett

Motion: 9-0

Mrs. Drylie and Dr. Jacoby explained the increases/decreases that were included in the budget. The Board asked questions which were answered.

Mrs. Wagner made a motion, which was seconded by Mrs. Errett that the Board approve the Proposed Final Budget for the 2016 - 2017 School Year with expenditures of \$17,543,936 and a millage rate of 130.50. Motion passed unanimously.

C. Action on the approval of appointing the following District Depositories for the

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve Piper Jaffray & Co., as Investment Banker, Dinsmore & Shohl LLP as Bond Counsel, and Andrews and Price as Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2016 for the purpose of refunding all or a portion of its currently outstanding General Obligation Bonds, Series of 2013; provided that, final approval of a financing requires formal action of Board of School Directors pursuant to the Local Government Unit Debt Act. Additionally, Dinsmore & Shohl LLP may take such actions as required to prepare the proceeding for the approving of the 2016 Bonds as required by the Local Government Unit Debt Act (including, specifically, the publishing of required notices.) Motion passed unanimously.

G. Action on the approval to transfer \$220,000 from the General Fund to the Capital Projects Fund (Fund 30)

1st: Mrs. Errett

2nd: Mrs. McKay

Motion: 9-0

Mrs. Drylie explained the reason for the transfer.

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board approve to Piper Jaffray & Co., as Investment Banker, Dinsmore & Shohl LLP as Bond Counsel, and Andrews and Price as Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2016 for the purpose of refunding all or a portion of its currently outstanding General Obligation Bonds, Series of 2013; provided that, final approval of a financing requires formal action of Board of School Directors pursuant to the Local Government Unit Debt Act. Additionally, Dinsmore & Shohl LLP may take such actions as required to prepare the proceeding for the approving of the 2016 Bonds as required by the Local Government Unit Debt Act (including, specifically, the publishing of required notices.) Motion passed unanimously.

XV. Technology

A. Action on the approval of a 1 year service agreement with Hickory Telephone company at the monthly cost per agreement not to exceed \$700 per month and includes outs and penalties for non-performance

1st: Mrs. Errett

2nd: Mrs. Wagner

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Wagner that the Board approve a 1 year service agreement with Hickory Telephone company at the monthly cost per agreement not to exceed \$700 per month and includes outs and penalties for non-performance. Motion passed unanimously.

XVI. Athletics

A. Acknowledge the resignation from Josh Alderson as the Assistant Varsity Boys' Basketball coach

The Board acknowledged Mr. Alderson's resignation and thanked him for his service.

- B. Action on the addition of two (2) Varsity Basketball volunteers
1st: Mrs. Errett 2nd: Mrs. McKay Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board approve the addition of Richard Bonnaure and Richard Mack as Varsity Basketball volunteers. Motion passed unanimously.

XVII. Activities

XVIII. Textbooks and Supplies

- A. Action on the approval of the proposed additions to the Learning Resource List for the 2016 - 2017 School Year
1st: Mrs. Errett 2nd: Mrs. Miles Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the proposed additions to the Learning Resource List for the 2016-2017 School Year. Motion passed unanimously.

- B. Action on the approval of granting the Superintendent authority to approval building disposal lists related to consumables, old textbooks/resources, and broken/damaged equipment/furniture (in addition, any disposed item will be removed from District Asset List)
1st: Mrs. Errett 2nd: Mrs. McKay Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve granting the Superintendent authority to approval building disposal lists related to consumables, old textbooks/resources, and broken/damaged equipment/furniture (in addition, any disposed item will be removed from District Asset List.) Motion passed unanimously.

XIX. Policy

- A. Action on the approval of the second reading of Policy #305 - Employment of Substitutes
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the second reading of Policy #305 – Employment of Substitutes. Motion passed unanimously.

F. Action on the approval of the agreement with the Fort Cherry Youth Wrestling Program on the donation of wrestling mats

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the agreement with the Fort Cherry Youth Wrestling Program on the donation of wrestling mats. Motion passed unanimously.

XXI. Executive Session

1st: Mrs. Errett

2nd: Mrs. McKay

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board go into Executive Session. Motion passed unanimously and the Board went into Executive Session at 9:05 PM. The Board concluded Executive Session at 9:09 PM and the Regular Meeting resumed.

XXII. Adjournment

1st: Mrs. Wagner

2nd: Mrs. McKay

Motion: 9-0

Mrs. Wagner made a motion, which was seconded by Mrs. McKay that the Board adjourn the Regular Meeting of May 23, 2016. Motion passed unanimously and the meeting adjourned at 9:10 PM.

Tina M. Cottrill, Board President

Lori A. Cowden, Board Secretary